FSC Chain of Custody Certification Report
for EnviAudits Ltd

Audit 2017
Report date: 25-01-2018
Certificate code: NC-COC-005535/NC-CW-005535
Issued date: 31-10-2016

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INTRODUCTION

NEPCon is an international, non-profit organisation that delivers sustainability services and engages in innovation projects to facilitate the transformation of business practices and consumer behaviour to promote the responsible use of natural resources. Around 1,300 Chain of Custody-certified clients benefit from our over 15 years of experience in providing services to the forest supply chain sectors – including timber processing and manufacturing companies, printing houses, publishers, paper merchants, traders and retailers of all sizes.

Through a well-developed network of regional representatives and contractors, NEPCon offers timely and cost-effective certification services around the world.

The purpose of this report is to document conformance with the requirements of applicable Forest Stewardship Council Chain of Custody (CoC) standard(s) by Enviaudits Ltd, hereafter referred to as “Organisation”. The report presents the findings of NEPCon auditors who have evaluated the Organisation's systems and performance against the applicable requirements. Section 1 below provides the audit conclusions and any necessary follow-up actions by the Organisation through Corrective Action Requests. In order to achieve and maintain Chain of Custody certification, it is important that all non-conformances are resolved by their stated deadlines.

NEPCon evaluation reports are kept confidential, except for a few details that are posted in public website databases; these details are not commercially sensitive and include the Organisation’s contact, product names and descriptions, and certificate information.

Chain of Custody certification is a mechanism for tracking certified material from the forest to the final product in the marketplace – to ensure that the wood-based and non-wood-based forest produce contained in the product or product line can be traced back to certified forests.

If there are any necessary follow-up actions required by your Organisation, they are outlined in an Audit Conclusions section of this report.

Dispute resolution: If NEPCon clients encounter organisations or individuals having concerns or comments about NEPCon services, these parties are strongly encouraged to contact the relevant NEPCon regional office or any member of the NEPCon Chain of Custody Programme. Formal complaints and concerns should be sent in writing.

Impartiality commitment: NEPCon commits to using impartial auditors and our clients are encouraged to inform NEPCon management if violations of this are noted. Please see our Impartiality Policy here: http://www.nepcon.org/impartiality-policy
Appendix C2: FSC DUE DILIGENCE SYSTEM PUBLIC SUMMARY (FSC-STD-40-005 V3-1, section 6); E J Holmes & Sons Ltd

(NOTE: Section 1 of this form to be prepared by the client prior to audit, information verified by audit team. Sections 2 and 3 below include findings from NEPCon field verification of Organization’s DDS)

Form will be posted by NEPCon to FSC database info.fsc.org as public certification summary according to FSC-STD-20-011 V3-0

1 General description of the due diligence system:

☐ No changes since previous evaluation (if applicable may leave Section 1 blank)

The organisation harvests and splits chestnut coppice from local woodlands in Kent and Sussex, to make chestnut fencing. They purchase standing timber which is either certified or uncertified, and on occasions they purchase chestnut poles from other harvesting contractors. All material is sourced locally.

The organisation's due diligence system includes a supplier approval program conducted prior to sourcing of wood from the suppliers. The supplier approval program includes following elements:

- Control of legally required registrations and documents

When suppliers have been approved by the organisation compliance with the requirements will continually be monitored. The monitoring program include following elements:

- Verification of required documents prior to each purchase.

Detailed description of the risk identified and the established control measures can be found in the sections below.

Table 1: Description of supply area

<table>
<thead>
<tr>
<th>Description of Supply Area(s)</th>
<th>Risk Designation</th>
<th>Risk Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kent and Sussex</td>
<td>Low Risk</td>
<td>FSC Approved NRA</td>
</tr>
</tbody>
</table>

Description of source types:

The organisation sources standing timber and round wood of sweet chestnut (*Castanea sativa*). Wood that is bought standing is excluded from the document verification program because its origin is already known.
**Comments or complaints**

Stakeholders who have suggestions for improvements, comments or complaints related the organisations due diligence system are encouraged to contact Debbie Holmes by mail, email or phone. The organisation is committed to immediately following up on stakeholder input and to providing stakeholders with feedback within 2 weeks.

**Stakeholder Consultation Processes/Summary**

Due to Low Risk for all CW categories stakeholder consultation was not required.

**Technical Experts Used for Development of Control Measures**

Due to Low Risk for all CW categories no Control Measures were developed.

**Risk, control measures and verification**

- Risk of mixing is low (if applicable do not need to fill in Table 2)
- All sourcing areas are of low risk (if applicable do not need to fill in Table 3)

*Table 2* describe the details of the types of supply chains, the potential risk of mixing in the supply chains as well as the action taken to control the risk, as well as well as a summary of the findings for the verifications conducted by the organisation. Tiers indicate the legal entities taking ownership of the wood from harvesting to the organisation is purchasing it. If there is only 1 tier, it means that wood is purchased directly from the concession holder.

Similar, *Table 3* describes the details of the risks at the harvesting level, the established control measures and a summary of the verification process.

**General summary of verification program**

-
Table 2: Description of the supply chains, risk of mixing and control measures:

<table>
<thead>
<tr>
<th>Supply chain type</th>
<th>Tiers</th>
<th>Risk of Mixing</th>
<th>Control Measure</th>
<th>Verification Cycle</th>
<th>Verification summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wood delivered by harvesting contractors</td>
<td>2</td>
<td>Low</td>
<td>Examination of delivery documentation</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

Sections 2 and 3 below include findings from NEPCon field verification of Organization's DDS

2 Field Verification Summary – FMU level

☒ None required (Not applicable)

☐ No changes since previous evaluation (if applicable may leave section blank)

3 Field Verification Summary – supply chain

☒ None required (Not applicable)

☐ No changes since previous evaluation (if applicable may leave section blank)
Appendix C3: FSC DUE DILIGENCE SYSTEM PUBLIC SUMMARY (FSC-STD-40-005 V3-1, section 6); JS Cole Ltd

General description of the due diligence system:

The organisation harvests and sells hardwood and softwood logs from local woodlands in Cumbria, for delivery to local sawmills. They purchase standing timber which is either certified or uncertified. All material is sourced locally.

The organisation's due diligence system includes a supplier approval program conducted prior to sourcing of wood from the suppliers. The supplier approval program includes following elements:

- Control of legally required registrations and documents: felling licence

When suppliers have been approved by the organisation compliance with the requirements will continually be monitored. The monitoring program includes following elements:

- Verification of required documents prior to each purchase.

Detailed description of the risk identified and the established control measures can be found in the sections below.

Table 1: Description of supply area

<table>
<thead>
<tr>
<th>Description of Supply Area(s)</th>
<th>Risk Designation</th>
<th>Risk Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cumbria and adjacent counties</td>
<td>Low Risk</td>
<td>FSC Approved NRA</td>
</tr>
</tbody>
</table>

Description of source types

The organisation sources standing timber of UK softwoods and hardwoods. Wood is bought standing and so is excluded from the document verification program because its origin is already known.

Comments or complaints

Stakeholders who have suggestions for improvements, comments or complaints related to the organisation's due diligence system are encouraged to contact John Barne john@oxta.co.uk. The organisation is committed to immediately following up on stakeholder input and to providing stakeholders with feedback within 2 weeks.

Stakeholder Consultation Processes/Summary

Due to Low Risk for all CW categories stakeholder consultation was not required.

Technical Experts Used for Development of Control Measures

Due to Low Risk for all CW categories no Control Measures were developed.

Risk, control measures and verification

Not applicable as all wood is bought standing.
Appendix C4: FSC DUE DILIGENCE SYSTEM PUBLIC SUMMARY (FSC-STD-40-005 V3-1, section 6); D S Norman

General description of the due diligence system:

The organisation is a timber transport enterprise in Longtown, Cumbria. They pick up timber from roadside, purchased from the forest manager, landowner or felling contractor. They extract wood from the woodlands using their own trucks, and sell it on, having purchased the timber load by load. They can therefore be entirely confident that the wood is sourced from that area.

The organisation's due diligence system includes a supplier approval program conducted prior to sourcing of wood. The supplier approval program includes following elements:

1. Control of legally required documents (felling licence)

When suppliers have been approved by the organisation compliance with the requirements will be monitored at each purchase. The monitoring program includes following elements:

1. Verification of required documents prior to each purchase.
2. Field verification of the suppliers where risk of mixing is identified as high

Detailed description of the risk identified and the established control measures can be found in the sections below.

Table 1: Description of supply area

<table>
<thead>
<tr>
<th>Description of Supply Area(s)</th>
<th>Risk Designation</th>
<th>Risk Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northern England and Scotland, UK</td>
<td>Low risk</td>
<td>FSC Approved NRA</td>
</tr>
</tbody>
</table>

Description of source types:

The organisation sources softwood of all UK plantation species, including pine (Pinus sylvatica), spruce (Picea abies, Picea sitchensis), Douglas fir (Pseudotsuga menziesii), larch (Larix spp).

Comments or complaints

Stakeholders who have suggestions for improvements, comments or complaints related the organisations due diligence system are encouraged to contact John Barne john@oxta.co.uk. The organisation is committed to immediately following up on stakeholder input and to providing stakeholders with feedback within 2 weeks.

Stakeholder Consultation Processes/Summary

Due to Low Risk for all CW categories stakeholder consultation was not required.

Technical Experts Used for Development of Control Measures
Due to Low Risk for all CW categories no control measures were developed.

**Risk, control measures and verification**

*Table 2* describes the details of the types of supply chains, the potential risk of mixing in the supply chains as well as the action taken to control the risk, and a summary of the findings for the verifications conducted by the organisation. Tiers indicate the number of legal entities taking ownership of the wood from harvesting to when it is purchased by the organisation.

**General summary of verification program**

Compliance is assured because wood is purchased standing and extracted using Wessex Woodland’s own subcontractors, with invoicing being done by the timber load.

**Table 2: Description of the supply chains, risk of mixing and control measures:**

<table>
<thead>
<tr>
<th>Supply chain type</th>
<th>Tiers</th>
<th>Risk of Mixing</th>
<th>Control Measures</th>
<th>Verification Cycle</th>
<th>Verification summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wood is purchased at roadside from landowner or forest manager and invoiced by load of timber extracted</td>
<td>1</td>
<td>Low</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
Appendix C5: FSC DUE DILIGENCE SYSTEM PUBLIC SUMMARY (FSC-STD-40-005 V3-1, section 6); Wessex Woodland Management Ltd

General description of the due diligence system:

The organisation is a woodland management company in Hungerford, Wiltshire. They manage woodlands for a large number of private owners in southern England and Wales, most of whom are not FSC certified. They extract wood from these woodlands using their own subcontractors, and sell it on, purchasing the wood from the landowner load by load. They can therefore be entirely confident that the wood is sourced from that area. They also purchase timber from some certified landowners and sell it on as FSC 100%.

The organisation’s due diligence system includes a supplier approval program conducted prior to sourcing of wood. The supplier approval program includes following elements:

1. Control of legally required documents (felling licence)

When suppliers have been approved by the organisation compliance with the requirements will be monitored at each purchase. The monitoring program includes following elements:

1. Verification of required documents prior to each purchase.
2. Field verification of the suppliers where risk of mixing is identified as high

Detailed description of the risk identified and the established control measures can be found in the sections below.

Table 1: Description of supply area

<table>
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<tr>
<th>Description of Supply Area(s)</th>
<th>Risk Designation</th>
<th>Risk Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southern England and Wales, UK</td>
<td>Low risk</td>
<td>FSC Approved NRA</td>
</tr>
</tbody>
</table>

Description of source types:

The organisation sources roundwood of all UK plantation species, including softwoods pine (*Pinus sylvatica*), spruce (*Picea abies, Picea sitchensis*), Douglas fir (*Pseudotsuga menziesii*), larch (*Larix spp*) and hardwoods oak (*Quercus robur*), ash (*Fraxinus excelsior*), birch (*Betula pendula*), sycamore (*Acer pseudoplatanus*), beech (*Fagus sylvatica*) and other minor species.

Comments or complaints

Stakeholders who have suggestions for improvements, comments or complaints related the organisations due diligence system are encouraged to contact John Barne john@oxta.co.uk. The organisation is committed to immediately following up on stakeholder input and to providing stakeholders with feedback within 2 weeks.
Stakeholder Consultation Processes/Summary
Due to Low Risk for all CW categories stakeholder consultation was not required.

Technical Experts Used for Development of Control Measures
Due to Low Risk for all CW categories no control measures were developed.

Risk, control measures and verification
Table 2 describes the details of the types of supply chains, the potential risk of mixing in the supply chains as well as the action taken to control the risk, and a summary of the findings for the verifications conducted by the organisation. Tiers indicate the number of legal entities taking ownership of the wood from harvesting to when it is purchased by the organisation.

General summary of verification program
Compliance is assured because wood is purchased standing and extracted using Wessex Woodland’s own subcontractors, with invoicing being done by the timber load.

Table 2: Description of the supply chains, risk of mixing and control measures:

<table>
<thead>
<tr>
<th>Supply chain type</th>
<th>Tiers</th>
<th>Risk of Mixing</th>
<th>Control Measures</th>
<th>Verification Cycle</th>
<th>Verification summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wood is purchased standing from landowner and invoiced by load of timber extracted</td>
<td>1</td>
<td>Low</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>