PUBLIC SUMMARY
AUDIT REPORT
Quang Tri Smallholder Forest Certification Group

SURVEILLANCE AUDIT

FSC FM/COC – CERTIFICATION

SINGLE
GROUP
MULTI FMU
SLIMF
SLIMF GROUP

GFA – FM/COC – 002136
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<thead>
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<th><strong>Certificate Holder:</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong></td>
<td>Quang Tri Smallholder Forest Certification Group</td>
</tr>
<tr>
<td><strong>Region/ Country (FMU):</strong></td>
<td>Quang Tri Province, Socialist Republic of Vietnam</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Address:</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong></td>
<td>Mr. Hoang Duc Doanh, Quang Tri DOF</td>
</tr>
<tr>
<td><strong>Street:</strong></td>
<td>Dong Ha</td>
</tr>
<tr>
<td><strong>Postal Code; City:</strong></td>
<td>PR Vietnam</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Contact person:</strong></th>
<th><strong>Contact for FSC</strong></th>
<th><strong>Contact for GFA</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong></td>
<td>Mr. Ho Sy Huy</td>
<td>Mr. Hoang Duc Doanh</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>+84 905215333</td>
<td>+84 905215333</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td></td>
<td><a href="mailto:hosyhuy@gmail.com">hosyhuy@gmail.com</a></td>
</tr>
<tr>
<td><strong>Email:</strong></td>
<td><a href="mailto:hosyhuy@gmail.com">hosyhuy@gmail.com</a></td>
<td><a href="mailto:hosyhuy@gmail.com">hosyhuy@gmail.com</a></td>
</tr>
<tr>
<td><strong>Web:</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **Date of Audit:** | 07.-09.06.2012 |
| **Date of Report:** | 22.08.2012 |
| **Auditor(s):** | Th. Specht, Dr. Ngo Tri Dung |

| **Certificate number:** | GFA-FM/COC-002136 |
| **Date certificate granted:** | FSC-C101687 17.09.2010 |

<table>
<thead>
<tr>
<th><strong>Certified products and product type:</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Roundwood (logs) (# W1.1)</td>
<td></td>
</tr>
<tr>
<td>☐ Fuel wood (# W1.2)</td>
<td></td>
</tr>
<tr>
<td>☐ Christmas trees (#N6.3.1)</td>
<td></td>
</tr>
<tr>
<td>☐ Other products:</td>
<td>(#)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Certification Body:</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>GFA Consulting Group GmbH</td>
<td></td>
</tr>
<tr>
<td>GFA Certification</td>
<td></td>
</tr>
<tr>
<td>Eulenkrugstraße 82</td>
<td></td>
</tr>
<tr>
<td>22359 Hamburg</td>
<td></td>
</tr>
<tr>
<td>GERMANY</td>
<td></td>
</tr>
<tr>
<td><strong>Contact person:</strong></td>
<td>Mr. Carsten Huljus, Program Director</td>
</tr>
<tr>
<td><strong>Phone:</strong></td>
<td>+49-40-60306 147</td>
</tr>
<tr>
<td><strong>Fax:</strong></td>
<td>+49-40-60306 149</td>
</tr>
<tr>
<td><strong>E-mail:</strong></td>
<td><a href="mailto:certification@gfa-group.de">certification@gfa-group.de</a></td>
</tr>
<tr>
<td><strong>Web:</strong></td>
<td><a href="http://www.gfa-certification.de">www.gfa-certification.de</a></td>
</tr>
</tbody>
</table>
2 Changes since last evaluation

2.1 Changes of scope

<table>
<thead>
<tr>
<th>Certified forest area:</th>
<th>571 ha</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of FMUs (only Multiple FMUs):</td>
<td>-</td>
</tr>
</tbody>
</table>

Description of changes since last audit in accordance to FSC-STD-20-007-a (Chapters “Forest Characteristics” and “Additional Information” in main evaluation report):

☑ No changes since last audit

Mean annual harvest remains on a sustainable level: yes ☑ no ☐

Justification for this valuation (discussion on increment, regeneration etc.):

☑ No changes since last audit

Number of accidents in forest work (serious / fatal) since the last audit:

☑ No accidents occurred

2.2 Changes of group structure (only groups)

<table>
<thead>
<tr>
<th>Number of Group Members (only groups):</th>
<th>231</th>
</tr>
</thead>
</table>

Description of changes in group structure since last audit (number of group members, area, personnel. An updated list of group members is attached as an Annex to the report):

There were two important changes since the last audit:

A) Seven old members left the group, but 130 new members (households) joined the group so at the day of the second annual surveillance audit the group has now 231 members (households) with a total of 571 ha.

B) The group management was hand over from WWF to the local Department of Forestry (03/2012).

2.3 Use of pesticides since last audit
Chemical pesticides

Pesticides used since last audit: -
Reason for use: -
Amount applied and area covered: - ha

3 Evaluation process

3.1 Standards used for the evaluation

- GFA Generic FM Standard, adapted for Vietnam, Version 1.0
- FSC standard for group entities in forest management groups - FSC-STD-30-005 V1-0
- Requirements for the use of FSC trademarks by certificate holders - FSC-STD-50-001 V1-2

Explanation of any changes to the Forest Stewardship Standard used in the previous evaluation:
- No changes since last audit

3.2 Sampling and Field Visit

3.2.1 General itinerary with dates (for each FMU)

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Scope of Visit</th>
<th>Remarks/Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>07.06.2012</td>
<td></td>
<td>Opening meeting, document check, office check, group issues, group- and FM-checklist, meeting with stakeholder</td>
<td>Hoang Duc Doanh, Mr. Cong, Ho Sy Huy, Tran Phuoc Lam, Duong Duy Khanh (WWF), Tuan (WB project – observer), Ngo Tri Dung (nat. auditor), Th. Specht (int. auditor)</td>
</tr>
<tr>
<td>08.06.2012</td>
<td>Kin Mon Village</td>
<td>Check of documents, talk with village chief, thinning and harvesting plan. Monitoring documents, fire protection. No recordings about protection. Marginal habitats are known.</td>
<td>Tran Phuoc Lam, Duong Duy Khanh, Tuan Th. Specht (int. auditor)</td>
</tr>
<tr>
<td></td>
<td>1. Plot 109</td>
<td>Old member. 3.8 ha with Acacia hybrid. Buffer zones with Hopea. Planted in 2003, thinning was done in 2008.</td>
<td></td>
</tr>
<tr>
<td>Plot</td>
<td>Size and Details</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-----------------</td>
<td>-------</td>
<td></td>
</tr>
<tr>
<td>2. Plot 68</td>
<td>5.09 ha with Acacia hybrid. 9 years old. Marginal habitat (small bomb-crater with water) is known. Interview with owner. Thinning was done in 2008, harvesting is planned for 2014.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-5. Plot</td>
<td>Three new members (Ms. Dup 2.0 ha, Ms. Huong 2.0 ha, Mr. Thua 1.85 ha). Acacia hybrid. 3 years old. Thinning is planned for 2015. Some waste was seen on the plots.</td>
<td>Minor CAR 2012-</td>
<td></td>
</tr>
<tr>
<td>Commune north of Ben Hai river</td>
<td>Documents, member list (9 members). No rare, endangered or threaten species are recognized. Some shrubs are used as medical plants.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7. Plot 72/73</td>
<td>2 ha. Acacia hybrid. 4 years old. Branching was done. Some laying deadwood. Steep trenches around the areas as a protection against cattle and illegal cutting.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>08.06.2012 (AM)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trieu Ai commune</td>
<td>Visit group leader in Trang Soi village; check record on area and member files; - Not conduct marginal habitat assessment; - Comment box, Group regulation not yet done due to newly established (24.05.2012) - Training on harvest, safety not yet conducted (waive until harvesting season); - Emergent rescue: not yet conducted due to lack of funding.</td>
<td>Mr. Nguyen Cac, Head of group Ho Sy Huy (DoF) Obs. 2012-2</td>
<td></td>
</tr>
<tr>
<td>Trieu Ai commune</td>
<td>Visit a household (Ms. Vo Thi Ba); check with training; area of plantation; - Area: 2.5 ha of A. mangium planted in 2008; - Participated in 02 training courses on planting &amp; tending forests;</td>
<td>Ms. Vo Thi Ba Nguyen Cac Ho Sy Huy</td>
<td></td>
</tr>
<tr>
<td><strong>08.06.2012 (PM)</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vinh Tu commune</td>
<td>Meeting with group of Thuy Tu 2 village; check group records; member interview; site visit; - marginal habitat assessment: not yet done - Maximum area: 3 ha; min: 0.9 ha - Completed training courses: group establishment; group fund; labor safety; forest management planning;</td>
<td>Le Huu Hien (group leader) Le Van Chau Nguyen Van Luong Tran Duc Van Ho Sy Huy (DoF)</td>
<td></td>
</tr>
</tbody>
</table>
3.3 Consultation with stakeholders / comments / complaints

☐ There were neither comments nor complaints from stakeholders since last audit.

<table>
<thead>
<tr>
<th>Principles &amp; Criteria</th>
<th>Stakeholder Comments</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principle 1</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 2</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 3</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 4</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 5</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 6</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 7</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 8</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 9</td>
<td>No comments</td>
<td></td>
</tr>
<tr>
<td>Principle 10</td>
<td>No comments</td>
<td></td>
</tr>
</tbody>
</table>

4 Corrective Action Requests (CARs)

According to the importance of the non-compliances with respect to scale and intensity of the forest operation, the corrective action requests are labeled Minor or Major. If Minor CAR is not fulfilled within the indicated timeframe, it is automatically changed into Major CAR. Major CAR shall be fulfilled during 3 months from the audit. Otherwise the certificate will be suspended. Suspense can be repealed through the fulfillment of the Major CARs. As from more than 4 Major CARs the certificate will be automatically suspended. Suspense can also result in definite withdrawal of the certificate.

4.1 Closed CARs from previous audits

☐ Not applicable, no previous CARs open
### Minor CAR 2011-01

<table>
<thead>
<tr>
<th>Scope of CAR:</th>
<th>☑ Forest Management Enterprise, resp. Group Entity ☐ Group member(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSC P &amp; C</td>
<td>GFA Generic FM Standard, adapted for Socialist Republic of Vietnam, Version 1.0, P&amp;C 1.6.2</td>
</tr>
<tr>
<td>Standard / Norm</td>
<td>1.6.2 Where the owner/Manager has some responsibility for forest lands not included in the scope of certification, there shall be a clear long term commitment to managing all forest according to FSC P&amp;C. Prior to certification these forests shall comply with the latest FSC policy on partial certification.</td>
</tr>
<tr>
<td>Deviation / Explanation</td>
<td>According to the documentation and the group manager ten members have established rubberwood plantations on newly leased land. This was done after the main audit. Therefore there exists a partial certification. A list about these areas doesn’t exist. These rubberwood plantations are not included in the scope of the certificate.</td>
</tr>
<tr>
<td>Corrective action</td>
<td>Within the time frame stipulated below, appropriate measures are to be taken to rectify the identified deviation and to prevent recurrences. Implementation of the measures is to be reported to GFA.</td>
</tr>
<tr>
<td>Timeframe</td>
<td>Next audit.</td>
</tr>
<tr>
<td>Status:</td>
<td>Fulfilled</td>
</tr>
<tr>
<td>Reason or next steps:</td>
<td>Lists are developed, pictures as evidence were taken. Only a very small area. No possibility to mix timber from certified areas with this because of different tree species. The rubberwood plantations are only used for the production of NTFP (rubber). Minor CAR 2011-1 is closed.</td>
</tr>
</tbody>
</table>

### Minor CAR 2011-02

<table>
<thead>
<tr>
<th>Scope of CAR:</th>
<th>☑ Forest Management Enterprise, resp. Group Entity ☐ Group member(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSC P &amp; C</td>
<td>GFA Generic FM Standard, adapted for Socialist Republic of Vietnam, Version 1.0, P&amp;C 4.2.6</td>
</tr>
<tr>
<td>Standard / Norm</td>
<td>4.2.6 An internal control system to ensure health and care is in place (incl. Statistics on accidents).</td>
</tr>
<tr>
<td>Deviation / Explanation</td>
<td>During the audit, the group management affirmed, that trainings in first aid for the chain-saw workers and the forest owners, which are working with sharp tools, according to the ILO-code, was not done.</td>
</tr>
<tr>
<td>Corrective action</td>
<td>Within the time frame stipulated below, appropriate measures are to be taken to rectify the identified deviation and to prevent recurrences. Implementation of the measures is to be reported to GFA.</td>
</tr>
<tr>
<td>Timeframe</td>
<td>Next audit.</td>
</tr>
<tr>
<td>Status:</td>
<td>Not fulfilled</td>
</tr>
<tr>
<td>Reason or next steps:</td>
<td>Training is prepared and will happen in July before the next harvesting cycle. But during the date of the audit, the Minor CAR 2011-2 was not closed. Update to Major CAR 2012-1.</td>
</tr>
</tbody>
</table>

### Minor CAR 2011-03

<table>
<thead>
<tr>
<th>Scope of CAR:</th>
<th>☐ Forest Management Enterprise, resp. Group Entity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scope of CAR :</td>
<td>Forest Management Enterprise, resp. Group Entity</td>
</tr>
<tr>
<td>---------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>FSC P &amp; C</td>
<td>GFA Generic FM Standard, adapted for Socialist Republic of Vietnam, Version 1.0, P&amp;C 5.6.1</td>
</tr>
<tr>
<td>Standard / Norm</td>
<td>5.6.1 Planning of the annual allowable cut (AAC) is clearly stated in the forest management plan and is based on recognized (published) methods and in accordance to the management objectives set.</td>
</tr>
<tr>
<td>Deviation / Explanation</td>
<td>During the audit it was noticed, that the conversion factor for the calculation of the AAC was changed (now 0.85) and this was not justified and explained the management handbook.</td>
</tr>
<tr>
<td>Corrective action</td>
<td>Within the time frame stipulated below, appropriate measures are to be taken to rectify the identified deviation and to prevent recurrences. Implementation of the measures is to be reported to GFA.</td>
</tr>
</tbody>
</table>

**Timeframe**

Next audit.

**Status:**

Fulfilled

**Reason or next steps:**

A reducing of the AAC is planned now. The AAC was rechecked outside again and a new conversion factor was set up according to the findings of the last year harvesting results. The new conversion factor (0.75) is now stated in the report from March 2012. Minor CAR 2011-3 is closed.

---

**Minor CAR 2011-04**

<table>
<thead>
<tr>
<th>Scope of CAR :</th>
<th>Forest Management Enterprise, resp. Group Entity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard / Norm</td>
<td>6.3.6 Biodiversity is routinely maintained by the retention of marginal habitats e.g. streamside vegetation, vegetation on rocky outcrops, swamps and heaths.</td>
</tr>
<tr>
<td>Deviation / Explanation</td>
<td>During the audit, some small waterholes (former bomb-craters) were seen, e.g. on plot 24 KLT/22 98. The group management and different owners confirmed that there are no investigations about the presence of marginal habitats and also no informations how to maintain them. Evidence for this was given by interviews with owners, village leaders and the group manager.</td>
</tr>
<tr>
<td>Corrective action</td>
<td>Within the time frame stipulated below, appropriate measures are to be taken to rectify the identified deviation and to prevent recurrences. Implementation of the measures is to be reported to GFA.</td>
</tr>
</tbody>
</table>

**Timeframe**

Next audit.

**Status:**

Fulfilled

**Reason or next steps:**

Meetings with the group members were set up and the members were informed about marginal habitats. The deadline to submit the relevant information about the presence of marginal habitats (e.g. a bomb crater) is the 30.06.2012. This was stated in a report. Explanations about marginal habitats were given to the members to the members. This was checked by the auditors by interviewing staff and plantation owners during the field visit.

Minor CAR 2011-4 is closed.

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**Minor CAR 2011-05**

<table>
<thead>
<tr>
<th>Scope of CAR :</th>
<th>Forest Management Enterprise, resp. Group Entity</th>
</tr>
</thead>
<tbody>
<tr>
<td>-----------------</td>
<td>----------</td>
</tr>
<tr>
<td>Standard / Norm</td>
<td>6.3.7 Standing and fallen dead wood habitats are retained to an appropriate extend.</td>
</tr>
<tr>
<td>Deviation / Explanation</td>
<td>During the field visits, it was noticed on all visited sites, that there were only some remaining trees and a few branches were seen as deadwood. On some plots there were no branches or standing deadwood. This was noticed on the plot 24 KLT/22 98.</td>
</tr>
<tr>
<td>Corrective action</td>
<td>Within the time frame stipulated below, appropriate measures are to be taken to rectify the identified deviation and to prevent recurrences. Implementation of the measures is to be reported to GFA.</td>
</tr>
<tr>
<td>Timeframe</td>
<td>Next audit.</td>
</tr>
<tr>
<td>Status:</td>
<td>Fulfilled</td>
</tr>
<tr>
<td>Reason or next steps:</td>
<td>During the field visit, some laying and standing deadwood were seen in the plots and in the buffer-zones (e.g. plot 73, plot 109). Minor CAR 2011-5 is closed.</td>
</tr>
</tbody>
</table>

### Minor CAR 2011-06

**Scope of CAR:**
- Forest Management Enterprise, resp. Group Entity

**FSC P & C**
- GFA Generic FM Standard, adapted for Socialist Republic of Vietnam, Version 1.0, P&C 6.3.3

**Standard / Norm**
- 8.3.3 Any use of the FSC trademark is in accordance with FSC trademark standard (FSC-STD-50-001 and related/replacing FSC policies) and is approved by GFA or other authorized institutions prior to application.

**Deviation / Explanation**
- The FSC-STD-50-001 (V1-2) EN Requirements for use of the FSC trademarks by Certificate Holders, 1.1: “The Forest Stewardship Council A.C (FSC) owns three registered trademarks: the FSC “checkmark and-tree” logo, the initials “FSC” and the name “Forest Stewardship Council”.” It was noticed, that by using the registered trademarks, the TM-sign ™ is missing on the documents (invoices).

**Corrective action**
- Within the time frame stipulated below, appropriate measures are to be taken to rectify the identified deviation and to prevent recurrences. Implementation of the measures is to be reported to GFA.

**Timeframe**
- Next audit.

**Status:**
- Fulfilled

**Reason or next steps:**
- The invoice-template was checked, “TM”-sign is inside. Template was taken as evidence. Minor CAR 2011-6 is closed.

### Minor CAR 2011-07

**Scope of CAR:**
- Forest Management Enterprise, resp. Group Entity

**FSC P & C**
- FSC-STD-40-004 V2-1 EN FSC Standard for Chain of Custody Certification, 6.1.1

**Standard / Norm**
- 6.1.1 The organization shall ensure that all sales and delivery documents issued for outputs sold with FSC claims include the following information:
  - g) clear indication of the FSC claim for each product item or the total
products as follows:
i. the claim “FSC 100%” for products from FSC 100% product groups;

Deviation / Explanation The group is still using on the documents the old claim (“pure”) instead of the new claim “100%”

Corrective action Within the time frame stipulated below, appropriate measures are to be taken to rectify the identified deviation and to prevent recurrences. Implementation of the measures is to be reported to GFA.

Timeframe Next audit
Status: Not fulfilled
Reason or next steps: There was no corrective action to close the Minor CAR 2011-7. Upgrade to Major CAR 2012-2

4.2 CARs identified during the evaluation

☐ Not applicable, no CARs identified

Major CAR 2012-1 First aid training

Scope of CAR: ☑ Forest Management Enterprise, resp. Group Entity
☐ Group member(s):

FSC P & C GFA Generic FM Standard, adapted for Socialist Republic of Vietnam, Version 1.0, P&C 4.2.6

Standard / Norm 4.2.6 An internal control system to ensure health and care is in place (incl. Statistics on accidents).

Deviation / Explanation During the audit, the group management affirmed, that trainings in first aid for the chain-saw workers and the forest owners, which are working with sharp tools, according to the ILO-code, was not done.

Corrective action The company shall implement appropriate measures to correct the nonconformity detected in this audit and described above within the given timeline. The measures shall be adequate to correct the current problems and to eliminating causes of nonconformities in order to avoid recurrence. Evidence for implemented measures shall be sent to certification@gfa-group.de.

Timeframe 09.09.2012
Status: Fulfilled / Not fulfilled
Reason or next steps:

Major CAR 2012-2 Use of FSC claims

Scope of CAR: ☑ Forest Management Enterprise, resp. Group Entity
☐ Group member(s):

FSC P & C FSC-STD-40-004 V2-1 EN FSC Standard for Chain of Custody Certification, 6.1.1

Standard / Norm 6.1.1 The organization shall ensure that all sales and delivery documents issued for outputs sold with FSC claims include the following information:
g) clear indication of the FSC claim for each product item or the total products as follows:
### Minor CAR 2012-3 Safety equipment

| Scope of CAR | ☑ Forest Management Enterprise, resp. Group Entity  
| Group member(s): |
| FSC P & C | GFA Generic FM Standard, adapted for Socialist Republic of Vietnam, Version 1.0, P&C 4.2.4 |
| Standard / Norm | 4.2.4 SLIMF: All work done in the forest must comply with health and safety laws and regulations. The forest manager shall demonstrate reasonable efforts to comply with ILO Code of Practice on Safety and Health in Forestry if available in the country. |
| Deviation / Explanation | The workers have the relevant safety equipment but shoes with steel inlays are missing. The group couldn’t give evidence to the auditors that it is impossible to buy such equipment in Vietnam. |
| Corrective action | The company shall implement appropriate measures to correct the nonconformity detected in this audit and described above within the given timeline. The measures shall be adequate to correct the current problems and to eliminating causes of nonconformities in order to avoid recurrence. Evidence for implemented measures shall be sent to certification@gfa-group.de. |
| Timeframe | Next audit |
| Status: | Fulfilled / Not fulfilled |
| Reason or next steps: | |

### Minor CAR 2012-4 Proper waste disposal

| Scope of CAR | ☑ Forest Management Enterprise, resp. Group Entity  
| Group member(s): Ms. Dup, Ms. Huong and Mr. Thuan. |
| Standard / Norm | 6.7.5 Proper disposal of waste from equipment or supplies is done. |
| Deviation / Explanation | Some waste was seen during the audit in the plots of Ms. Dup, Ms. Huong and Mr. Thuan. Pictures as evidences were taken. |
| Corrective action | The company shall implement appropriate measures to correct the nonconformity detected in this audit and described above within the given timeline. The measures shall be adequate to correct the current problems |
and to eliminating causes of nonconformities in order to avoid recurrence. Evidence for implemented measures shall be sent to certification@gfa-group.de.

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<td>Status:</td>
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<td>Reason or next steps:</td>
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5 Certification decision

The certificate remains valid ✓
The certificate is suspended □

6 Annexes

- Updated list of group members (in case of group certification) (obligatory, use GFA format!)
- GFA Dispute Resolution Procedure
List of group members

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<tr>
<th>No.</th>
<th>Name</th>
<th>Surname</th>
<th>Street</th>
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<th>Place</th>
<th>Country</th>
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<th>Type of management: Govern. (G), Com. (C) or Private (P)</th>
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GFA complaints procedure

In order to increase the public accountability of the certification process GFA maintains a complaints and appeals process which has the following objectives:

1. To register and address complaints about clients of GFA (i.e. forest management and chain of custody certificate holders) from stakeholders;
2. To register and address complaints about GFA by stakeholders and clients;
3. To ensure that complaints which need to be taken to a higher level are identified and dealt with appropriately.

The full version of GFA’s complaint procedure can be obtained under www.gfa-certification.de or upon request +49 40 60304 141.